

**MINUTES
CITY OF SALEM
BOARD OF POLICE COMMISSIONERS MEETING
March 28, 2018**

I. Call to Order

The Board of Police Commissioners of the City of Salem, Illinois met at 11:00 am on Wednesday, March 28, 2018 in the Council Chambers of Salem City Hall. The meeting was called to order by Chairman Randy Vogt in the presence of Commissioners Michael Phillips and Larry Kelly. Also present were Chief Sean Reynolds, Deputy Chief Susan Miller and Recording Secretary Bev Quinn.

II. Approval of Minutes

Minutes of the January 3, 2018 meeting were presented for action. ***Motion was made by Commissioner Kelly, seconded by Commissioner Phillips and approved by unanimous voice vote to approve the minutes as presented. Motion carried.***

III. Communications

Chairman Vogt indicated he has received communications from Deputy Chief Miller regarding a replacement physician to do the psychological evaluations. The proposed replacement is Dr. Jerry Boyd, who has offices in Charleston and Teutopolis. An appointment has been scheduled for the next candidate on the eligibility register for April 17th at 10:00 am. Chairman Vogt added that the police department did a background check on the #1 candidate with no issues and the candidate assed the polygraph with no indication that he was lying. ***Motion was made by Commissioner Kelly, seconded by Commissioner Phillips and approved by unanimous voice vote to approve Dr. Jerry Boyd to perform the #1 candidates psychological evaluation. Motion carried.***

(See items IV. Unfinished Business and V. Executive Session – Personnel after VI. New Business.)

VI. New Business

a) New Hires

Chairman Vogt indicated that upon review of the application submitted by Candidate #1 on the Patrolman Eligibility Register, he feels this candidate will be a good prospect. Candidate #1 is a Navy veteran with demolitions experience, has served as a MP while in the Navy, and has received many honors. Discussion ensued regarding making a conditional offer of employment, with Commissioner Phillips suggesting the offer not be made until after the results of the psychological exam are in. DC Miller indicated she has checked with the testing service and the results will be in in time to register the candidate in the class that begins April 29th. ***Motion was made by Commissioner Phillips, seconded by Commissioner Kelly and approved by unanimous voice vote that upon satisfactory completion of the drug test and psychological exam, the clerk prepare a conditional offer of employment to Candidate #1 upon Chairman Vogt's direction. Motion carried.***

DC Miller added that Dr. Boyd has requested copies of all background and other tests prior to conducting the evaluation. Miller added that this will be a face-to-face interview. Commissioner Phillips asked what other entities Dr. Boyd tests for. DC Miller indicated Effingham County Sheriff's Department, Vandalia Police Department, Charleston Police Department, as well as testing prisoners. DC Miller added that everything Dr. Boyd does is law enforcement driven.

b) FY19 Budget

City Manager Gruen has proposed the same budget for the Board of Police Commissioners as last year, for a total of \$7,415.00. ***Motion was made by Commissioner Phillips, seconded by Commissioner Kelly and approved by unanimous voice vote to approve the FY19 Police Board budget in the amount of \$7,415.00. Motion carried.***

IV. Unfinished Business

Chairman Vogt indicated he will be sending Chief Reynolds a memo requesting that he evaluate the Sergeant's candidates on a 1-10 scale. The Chief's evaluation will count as 10% of the candidates' scores, with 20% being based on oral interviews and 70% being based on candidates test scores.

Chairman Vogt indicated there is a Commissioners meeting in May in Bloomington. Vogt indicated he will be attending. Sessions 1, 2, 3, 4 and 7 are being offered, as well as the General Session with Attorney Brohier. This conference will be in the FY19 budget.

V. Executive Session

Motion was made by Commissioner Phillips, seconded by Commissioner Kelly and approved by unanimous voice vote to enter into Executive Session at 11:25 am for the purpose of discussing Personnel. Motion carried. Chief Reynolds and Deputy Chief Miller left the room.

Return to Open Session at 11:35 am.

VII. Adjournment

As there was no further business to discuss, ***motion was made by Commissioner Kelly, seconded by Commissioner Phillips and approved by unanimous voice vote to adjourn the meeting at 11:35. Motion carried.***

VII. Adjournment

There being no further business for discussion, ***motion was made by Commissioner Phillips, seconded by Commissioner Kelly and approved by unanimous voice vote to adjourn 11:38 am. Motion carried.***

**Michael Phillips, Secretary
Board of Police Commissioners**

by Bev Quinn, Recording Secretary

Date Minutes Approved by Board of Police Commissioners _____